## [Advisory] Warning About Creating Public Google Groups and Files *June 29, 2020*

To all UP Mail Users:

Please be mindful when creating Google Groups and Google Documents using your UP Mail account. We strongly advise our users against setting them as PUBLIC. Once Groups and Documents are set as Public, they will be open to any one, even those outside our UP domain, including search engines.

Kindly exercise caution when setting the sharing privileges of your Google Groups and files.

For your kind information and guidance.